

# 55<sup>TH</sup> TEXAS FIRE AND ARSON INVESTIGATORS SEMINAR REGISTRATION FORM

Name \_\_\_\_\_  
First MI Last

Complete all information and return with remittance to: **TEEX – Emergency Services Training Institute**  
(Make check payable to TEEX) The Texas A&M University System

301 Tarrow, College Station, Texas 77840-7896  
Phone: 979/845-7642 or (Toll-Free) 866/878-8900 • Fax: 979-458-0649

**DEADLINE MARCH 12, 2010**

Last 4 digits of SSN \_\_\_\_\_ TCLEOSE PID #: \_\_\_\_\_ DOB (MM/DD/YY) \_\_\_\_\_ Sex M F  
(Law Enforcement only)

Department/Company \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Dept./Co. Phone (\_\_\_\_) \_\_\_\_\_

Fax Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address \_\_\_\_\_

Dept./Co. Address \_\_\_\_\_  
Street or PO Box City State ZIP

County \_\_\_\_\_ Nation \_\_\_\_\_ Dept. Contact \_\_\_\_\_

X \_\_\_\_\_  
Liability Release Signature - Please See Back Date

**IMPORTANT: DOB REQUIRED FOR REGISTRATION. NO ONE UNDER 18 YEARS OF AGE WILL BE ALLOWED TO REGISTER.  
I HAVE READ AND UNDERSTAND THE LIABILITY RELEASE INFORMATION ON THE BACKSIDE OF THIS FORM.**

## For Office Use Only

Record # \_\_\_\_\_ Student # \_\_\_\_\_

Receipt # \_\_\_\_\_ Bill Slip # \_\_\_\_\_

Check # \_\_\_\_\_ Invoice # \_\_\_\_\_

Credit Card # \_\_\_\_\_

Trace # \_\_\_\_\_

It is the policy of the Texas Engineering Extension Service that all Federal Statutes will be followed pertaining to employment and recruitment of students without regard to race, sex, color, religion, national origin, age, or disability. If you have special needs, please notify us in advanced so that proper arrangements can be made.

The TEEX Transfer, Cancellation and Refund Policy is found on the next page of this registration form.

## \*PAYMENT OF FEES MUST ACCOMPANY REGISTRATION\*

### Form of Payment (check one)

Purchase Order (Please include copy with registration form. Subject to approval.)

Check (Make payable to TEEX)

VISA MasterCard AMEX Discover

Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ 3-Digit# \_\_\_\_\_

Printed Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

**Tuition: The fee of \$185 each applies to Advanced Registration (before March 12, 2010.) The Late and On-site Registration fee after March 12, 2010 is \$200 each.**

\*Entire Seminar with Banquet # of Students @ \$ 185 each

\*One Day of Seminar with Banquet # of Students @ \$ 95 each

\*One Day of Seminar without Banquet # of Students @ \$ 70 each

\*\_\_\_\_ Extra Banquet Tickets # of Tickets @ \$ 25 each

**Total Enclosed = \$ \_\_\_\_\_**

## LIABILITY RELEASE

1. In consideration for receiving permission to participate in the 55<sup>th</sup> Texas Fire and Arson Investigators Seminar, I hereby release, indemnify, and covenant not to sue the Texas Engineering Extension Service (TEEX), The Texas A&M University System, The State of Texas, their officers, agents or employees (Releasees) from any and all liability, claims, costs and causes of action arising out of or related to any property damage or personal injury, including death, that may be sustained by me, while participating in such activity, or while on the premises owned or leased by Releasees. I acknowledge there may be physically strenuous activities. I know of no physical or mental condition which would preclude my full participation.
2. I am fully aware of the risks and hazards involved with 55<sup>th</sup> Texas Fire and Arson Investigators Seminar, including but not limited to burns, heat stroke, heart attack, heat exhaustion, falls and other related injuries, and I choose to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property.
3. I understand that TEEX does not maintain any insurance policy covering any circumstances arising from my participation in the activity or any event related to that participation. As such, I am aware that I should review my personal insurance coverage.
4. In signing this release, I acknowledge that I have read and understand the Release; and that I am at least 18 years of age and fully competent.
5. By registering for this course, I hereby give the Texas Engineering Extension Service (TEEX) and the Emergency Services Training Institute (ESTI) permission to reproduce and publish my name and/or photographic likeness.

## TRANSFER, CANCELLATION AND NO-SHOW POLICY

If you cannot attend a class, you MUST contact TEEX in advance to either transfer or cancel your registration. Please refer to the transfer, cancellation, and no-show policy listed below.

### Transfers

Transfers to another scheduled class (or from one customer to another) are accepted at any time before the start of the class at no charge.

- Customers are encouraged to transfer to a future scheduled class of the same course.
- If the customer cannot transfer to a scheduled class of the same course, then he/she may transfer to another class of a different course and receive either a refund or pay the difference between the two class fees (if applicable).
- If the customer cannot attend any scheduled class, then the Cancellation/Refund Policy is in effect.

### Cancellations/Refunds

- TEEX will provide a full refund if you cancel 15 or more calendar days before the start of the class.
- Cancellations received 14 calendar days or less before the start of the class will be charged a fee of 10% of the class tuition.
- If TEEX cancels a class, customers will be offered:
  1. a transfer to a scheduled class of the same course.
  2. a transfer to another class of a different course (customers will receive either a refund or pay the difference between the two class fees (if applicable).)
  3. a full refund.

### No-Shows

Registered participants who do not contact TEEX in advance to cancel their registration and do not attend their scheduled class will be charged the entire class fee.